

Coop Corporate Name

Project Address

Managing Agent

Ph

Insurance Agent

Ph

Total Coop Corporation Shares

of Unit Shares

Ownership Composition	# Units	Percent
Owner Occupied Units (Incl 2nd Homes)		
Investor/Sublet Units (Excl Sponsor Units)		
Bank or Coop Owned Units		
Sponsor or Holder of Unsold Shares		
Total Residential Units		

Does a single individual, entity or investor group (excluding Sponsor/Holder of Unsold Shares) own 10% or more of the total units in the project? Yes No

If yes, provide details

If the project consists of 10 units or less, does any one entity own >1 unit? Yes No

What is the conversion date of coop?

Proprietary lease expiration date If proprietary lease expires in less than 30 years, please indicate board's intent to renew lease and for what term

What is the maximum financing or LTV/CLTV the coop will permit? LTV CLTV

Is the cooperative subject to a ground lease? Yes No

If yes, when does it expire?

Is the coop a limited equity (resale restrictions) or Mitchell Lama (government subsidized) cooperative project? If yes, please specify Yes No

Are there presently any tax abatements in place? Yes No

If yes, 421A J51 Other Exp. Date.

How many buildings are in the project?	How many floors?		
Are any of the buildings located in a flood zone?		Yes	No
Does the building have an elevator?		Yes	No
Are there commercial units/space?		Yes	No
If yes:			
How many units?			
What is the commercial square footage?			
What is the co-op's total square footage?			
Does the cooperative operate as a resort hotel (renting units on a daily basis)?		Yes	No
Is 80% of more of the income from shareholder sources?		Yes	No
Is there any litigation pending?		Yes	No
If yes, please describe			
How many shareholders are delinquent for more than 30 days?			
Is there a Flip Tax?		Yes	No
If yes:			
Are institutional lenders exempt in the event of foreclosure?		Yes	No
What is the Flip Tax amount/percentage or how is it calculated?			
Does the co-op permit subordinate financing?		Yes	No
Does the co-op accept/use the standard Aztech form without modification?		Yes	No
If there are sponsor held units/shares, please provide the following information:			
Name of sponsor			
Has the sponsor been current on its financial obligation for the past 12 months?		Yes	No
Are the sponsor owned shares pledged as collateral for any loans?		Yes	No
If yes, what is the monthly debt service on the loan?			
What was the last sponsor disclosure amendment and date filed?			
What is the amount of monthly rental income collected?			
What is the amount of monthly maintenance fees?			
How many units are rent controlled/stabilized?			



If there is an underlying or blanket mortgage, please provide the following information:

Date of mortgage

Loan amount

Term

Interest Rate

Maturity Date

Are the payments current?

If the mortgage matures in less than two years, how does the coop intend to liquidate the debt?

Is the co-op corporation managed by a professional management company?	Yes	No
Does the co-op board have access to the co-op's bank accounts?	Yes	No
Does the co-op board or the management company maintain separate bank accounts for the operating account and the reserves?	Yes	No
Does the bank send the statements to the co-op board?	Yes	No
Does the management company maintain separate records and bank accounts for each co-op/owners association that uses its services?	Yes	No
Is the management company prohibited from drawing checks on or transferring funds from the co-op's reserve fund without board approval?	Yes	No
Are two signatures required for any checks written on the reserve account?	Yes	No

I hereby certify that the information provided above is true and correct to the best of my knowledge.

Name Date

Organization Title

Phone # Email:

Signature

Title

